



Minutes of the meeting of the Lincolnshire Reader Board held on Wednesday, 19th July 2023 at 7pm at Edward King House

MINUTES

Present:

Marion Hewis (Joint Warden of Lay Ministry)

Clare Lindsay (Joint Warden of Lay Ministry)

Jenny Ballantyne (Chair and Wellbeing Lead for Lincoln))

Pat Barlow (Lay Ministry Wellbeing Lead Stow and Lindsey)

Malcolm Knapp (Lay Ministry Development Lead Stow and Lindsey)

Nigel Bacon (Strategy Lead)

Peter Kay (Boston Wellbeing Lead)

Jenny Stuart (Minute Secretary)

	ACTION
1. Welcome and Opening Prayer – PB opened the meeting with prayer. MH welcomed Peter Kay as Archdeaconry Lead taking over from Jane Robertson. A card and flowers would be sent to Jane.	MH/CL
2. Apologies – Sue Slater, Geraldine Pond	
3. Formal Approval of Minutes 3rd May 2023 were approved with minor amendments to the numbering and footer. JS to send Minutes to John Marshall for the website.	JS
4. Matters Arising from the Minutes a) Reader Returns - Information had been provided to the Central Reader Council. JB to follow up on the question “Does anyone want to speak to the Warden?” and forward the information to NB to cut and paste.	JB
5. Governance a) MH and CL were congratulated on their appointment as joint Wardens of Lay Ministry. A new Chair of the Board would be needed to replace MH. NB proposed and PB seconded JB. The appointment to be confirmed at the AGM.	
6. Launde Retreat 15-17 September 2023 a) MH circulated a draft programme. 15 Readers and 7 ALMs had signed up and there were still places available. MH to send round an electronic copy of the draft programme. b) Bishop Nicholas would be attending. c) Derek Turner, author of “Edge of England” would be speaking at the Saturday session. d) In the main, attendees would join in with the Launde worship, apart from the Sunday morning lay led closing service. e) Session 5 would be offered to Bishop Nicholas. f) A half-hour environmental session would be offered on Saturday afternoon with an exhibition.	MH
7. Annual Service and AGM – 14th October at the Cathedral a) Bishop Nicholas to commission MH and CL as joint Wardens of Lay	

<p>Ministry.</p> <p>b) Newly authorised ALMs to be recognised along with Readers who had transferred in to the Diocese.</p> <p>c) Any Readers or ALMs who wished to join the procession to let the Wardens know.</p> <p>d) MH to invite new ALMs to take part in the service.</p> <p>e) A Lay Ministry display to be provided.</p> <p>f) Promote St Hugh's Day Eucharist and evensong.</p> <p>g) Advice to be given on ALM dress code – i.e. what they would normally wear to lead worship</p>	<p>MH PB/MK</p> <p>CL</p>
<p>8. Vacant Archdeaconry Lead Post – Lincoln Development Lead</p> <p>a) Peter Kay had been approached as Boston Wellbeing Lead, by Reader Board subject to consultation with Holland Deanery about PKs appointment as Wellbeing Co-ordinator.</p> <p>b) PK to produce a short biography. NB proposed, JB seconded that the appointment be ratified at the next Board Meeting, subject to there being no objections from the Holland Deanery NB asked if members had any suggestions for candidates for Lincoln Development Lead and Vice Chair to replace CL and JB. NB to have a conversation with prospective candidates and report back to AGM.</p>	<p>CL</p> <p>PK</p> <p>NB</p>
<p>9. Update on the Constitution</p> <p>a) Acronymns to be spelt out for those not familiar with them.</p> <p>b) MK proposed, PB seconded approval of the Constitution subject to a meeting before the AGM between NB/CL/Bishop Nicholas with the option for Hugh Jones to attend.</p> <p>c) Terms of office to be determined for ALMs to be reauthorized by Rural Deans and Reader Board. NB/CL to meet to clarify points on ALMs before meeting Bishop Nicholas.</p>	<p>NB</p> <p>NB/CL</p>
<p>10. Safeguarding</p> <p>a) Domestic Abuse training required for Readers and ALMs.</p> <p>b) Readers and ALMs responsible for making sure their DBS and Safeguarding training is up to date. CL to put together an information pack for Rural Deans and ALMs showing what documents are required and what training they will need to achieve before they can be authorised.</p>	<p>CL</p>
<p>11. Development and Wellbeing Updates</p> <p>a) MK/PB to attend Deanery Chapter Meeting followed by a social gathering after the summer, starting with the North East Deanery Mission Partnership.</p> <p>b) MH would like to talk to Rural Deans about getting a venue for an autumn drop in session for those thinking about ministry then roll it out.</p> <p>c) ALM records were not up to date. CL to contact everyone to request up to date information. Partnership Deans and Lay co leads had started work on it.</p> <p>d) Next ALM and Reader gathering to discuss home communion, ending with night prayer.</p>	<p>MH</p> <p>CL</p>
<p>12. Confirm Dates for Next Zoom Lay Gatherings</p> <p>JB will co-host with technical assistance.</p> <p>5th September 7pm (CL will lead intercessions, NB gave his apologies).</p> <p>14th November – look back at Retreat</p>	
<p>13. Additional Items for Discussion</p> <p>a) Email to be sent out regarding what needs to be done regarding working agreements for ALMs.</p>	

14. Date of Next Meeting Saturday 16 th September at Launde after the evening meal. 14 th October - AGM following the Annual Service	
The meeting closed with prayer.	

Save the Dates

Launde Retreat – September 15th-17th 2023
Annual Service and AGM – 14th October 2023

Dates for Next Zoom Lay Gatherings

5th September 7pm (Clare will lead intercessions)
14th November – look back at Retreat